

REGIONAL LAW REVIEW

-INSTRUCTIONS TO AUTHORS-

STANDARDS OF FORMATING

1. Articles should be written in Microsoft Word (.doc or .docx format), in Latin script, font **Times New Roman**, size **12 pt** with 1.5 spacing. Left margin 3.5 cm, right margin 3 cm, paper size A4. No hyphenation is allowed.
2. Articles should not exceed 28,800 characters in length (approximately 16 pages long, with 28 lines per page and 66 characters in line). Exceptionally the Editorial board can approve the publication of longer articles. Said number of characters does not include footnotes (data on author and affiliation and other remarks), title of the article, abstract, keywords and list of references, legal sources and court decisions.
3. The name of the author(s) should be written in the top left corner of the paper. The remaining data such as the title, affiliation, ORCID number, e-mail etc. are placed in the footnote.
4. The title should be centred, written in capital letters, font size 14 and should not exceed 10-12 words.
5. An abstract of the article is placed two lines below the title and should not exceed 1500 characters with spacing. Font size should be **11 pt** and writing in *Italic*. Keywords (no more than 5) should be written under the abstract in font size 11pt.
6. Subheadings should be aligned left (font size **12 pt**), in *italics* and should be numbered. If there are second, third etc. level subheadings they should also be numbered (for example, 1.1., 1.1.1. etc.). Introductory and concluding remarks should also be numbered.
7. References are quoted using Harvard style – British standard. List of all references should be provided at the end of the paper (literature (books and articles), internet sources, legal sources and case law). References should be sorted alphabetically and should not be numbered.

Citation rules

In the text

In the text only surname of the author(s), year of publication and page number are quoted. If the paper has more than three authors, only the first one is quoted and afterwards abbreviation *et al.* is used.

- As some authors say (Moss, 2015, p. 25) ...
- As some authors say (Moss & Smith, 2015, p. 25) ...
- Smith *et al.* (2018, p. 55) stated ...

If two or more papers of the same author are published the same year, letters a, b, c, etc. should be used after the year of publication.

- As some authors say (Moss, 2015a, p. 25)...

List of references

Books, monographs and textbooks

Model: Surname, name (initials). Year. *Title: subtitle*. Edition data. Place of publication: Publisher.

If there is more than four authors, only the first one is named and instead of names of other authors abbreviation *et al.* is used.

- Sime, S. 2018. *A Practical Approach to Civil Procedure*. 31st ed. Oxford: Oxford University Press.
- Carlen, P. & Worrall, A. 1987. *Gender, Crime and Justice*. Philadelphia: Open University.
- UNICRI, 1997. *Promoting Probation Internationally*. Publ. no 58. Rome/London: UNICRI.
- Tappan, P. W., ed. 1951. *Contemporary corrections*. New York: McGraw-Hill.

E-books:

Model: Surname, name (initials). Year. *Title: subtitle*, [eBook]. Edition data. Place of publication: Publisher. Accessed database, URL, date of access.

- Molan, M. T. 2012. *Series: Questions & Answers*, [eBook]. 8th ed, 2012-2103. Oxford : OUP Oxford. Database: eBook Academic Collection. <http://eds.a.ebscohost.com/>, 18. 1. 2019.

Dissertations

Model: Surname, name (initials). Year. *Title: subtitle*. PhD/master thesis. Place of publication: name of the faculty/university.

Chapters in books/collections of papers

Model: Surname, name (initials). Year. Title: subtitle. In: Surname, name (initials) of editor (s) (eds.). *Title of the book/collection of papers*. Place of publication: Publisher, page numbers (of the entire paper).

- Moss, G. 2015. New World and Old World: Symphony or Cacophony? In: Parry, R. and Omar, P. (eds.), *International Insolvency Law: Future Perspectives*. Nottingham/Paris: INSOL Europe, pp. 17-42.

Scholarly Articles

Model: Surname, name (initials). Year. Title: subtitle. *Title of the journal*, Volume (number), page numbers (of the entire paper). DOI number (if applicable)

- Bagheri, M. 2014. Conflict of Laws, Economic Regulations and Corrective/Distributive Justice. *Journal of International Law*, 28(1), pp. 113-151.

Articles and reports

Model: Surname, name (initials). Year. *Title: subtitle*. Place of publication: Publisher. URL (date of access)

- Lietonen, A. and Ollus, N. 2017. *The costs of assisting victims of trafficking in human beings: a pilot study of services provided in Latvia, Estonia, Lithuania, Report Series 87*. Helsinki: HEUNI. Available at: https://www.heuni.fi/material/attachments/heuni/reports/HY3EXasQ3/HEUNI_Report_no.87.pdf (18. 1. 2019).

Online article without author

Title of the article, year of publication, URL/database name, (date of access).

- National Action Plan to combating corruption – Mongolia 2016. Available at: <https://www.opengovpartnership.org/.../06-national-action-plan-combating-corruption> (18.1.2019).

Legal sources and case-law

- CETS, 2011. Council of Europe, Convention on preventing and combating violence against women and domestic violence (CETS No.210). Available at: <https://www.coe.int/en/web/conventions/full-list/-/conventions/treaty/210> (18. 1. 2011).
- EU Decision 2010. EU, Commission Decision of of 5. February 2010 on standard contractual clauses for the transfer of personal data to processors established in third countries under document C(2010) 593 (Text with EEA relevance). OJ L 39, 12. 2.2010, p. 5-18.
- Rec 2011. Council of Europe, Recommendation CM/Rec (2011)13 of the Committee of Ministers to member states on mobility, migration and access to health care. Adopted by the Committee of Ministers on 16 November 2011.
- Cass. crim. 1991. Cass. crim, December 1991, RCA 1992.170. *Ius Commune Casebook for the Common Law of Europe*, 2018.
- *Goobald v, Mahmood* 2005. All ER (D) 251 (Apr). Available at: <https://Lexisweb.co.uk/cases/2005/april/godbold-v-mahmood> (18. 1. 2019).
- *Intrasoft International SA v European Commission*, 2015. EGC, Judgment of the General Court (Second Chamber) of 13 October 2015. (Case 403/12, ECLI:EU:T:2015:774). Available at: <https://eur-lex.europa.eu/> (18.1.2019).